

KICKSTART YOUR NP ENROLMENT

Welcome to the NP Fam!

Enrolment is your first step into student life at NP.

It's all about getting you onboarded and ready for your journey ahead. Let's hit the ground running!

Let's get the ball rolling:

STEP
1



DOWNLOAD THE NP GO! APP AND GET YOUR STUDENT LOGIN DETAILS IN A SNAP

- **Scan the QR code**

You can download the NP Go! app from the App Store (iOS) or Google Play Store (Android).



- **Retrieve login details**

Open the app, tap "Freshmen Enrolment," go to "Retrieve your Login Details" and follow the instructions to retrieve your NP Email Address and Password.

STEP
2



SAY YES TO ACCEPT YOUR COURSE AND GET ENROLLED

- **Start enrolment** – Sign in to **My Enrolment** with your NP Email Address and Password.

- **On the go?** - Open the NP Go! App and select **Freshmen Enrolment > Complete Your Enrolment > My Enrolment**
- **At your desktop?** – You may also enrol via <https://enrol.np.edu.sg>

- **Confirm your place** – Accept your offer and complete your course registration by the deadline.

STEP
3



SNAP A PIC!

- **Upload a recent photo** – This will be used for your NP Student Card and Diploma Student Concession Card.
- **Need help?** – Check out **online tips** to resize your photo so it meets **requirements**.

STEP
4



PAY YOUR COURSE FEES!

- **Retrieve your e-Fee Voucher** – Go to "Course Registration & Fees Payment" section in **My Enrolment**.
- **Choose your payment method** – Payment can be made using PayNow, credit/debit card, bank transfer, or at a designated OCBC bank branch.
- **Don't miss the deadline!** – Pay on time to secure your place.

STEP
5



SUBMIT YOUR ONLINE ENROLMENT FORMS!

- **Download & complete** – Access the "Compulsory Forms" section in **My Enrolment** to download or submit the necessary forms online.
- **Online or upload?** – Fill out the online application forms where applicable and upload any downloadable forms back into **My Enrolment**.
- **Don't overlook extras!** – Be sure to check out the "Optional Forms" section in **My Enrolment** for any additional forms that may be relevant to you.

STEP
6



SUBMIT YOUR ONLINE FINANCIAL FORMS!

- **Plan your fee payments** – Complete the online Application for GIRO Deduction through **My Enrolment** to set up fee payments for future semesters.
- **Set up your credit application** – Submit the online GIRO Direct Credit Application through **My Enrolment** to receive payments for scholarships, bursaries or claims.
- **Double check!** – Follow the instructions to ensure all financial forms are properly submitted.

STEP
7



COMPLETE MEDICAL CHECKS! (FOR SELECTED COURSES ONLY)

- **Find out** – Check if your course requires a Colour Vision Test or Medical Examination.
- **Get tested** – Download the **relevant medical forms** and follow the instructions on the form to complete the test or examination at a designated clinic.
- **Send the results** – Submit the completed medical form as instructed.

Get Ready for NP Student Life with these **resources**

- Access NP Connect email
- Explore the freshmen experience
- Purchase your notebook
- Install course specific software
- Apply for Diploma Student Concession Card
- View class timetable

Got questions

Reach out to the Enrolment Helpdesk at 6463 1233 or enrol@np.edu.sg

For more details, download the Enrolment Guide [here](#) or visit our Enrolment Portal below

<<https://www.np.edu.sg/enrol>>